

Safety & Emergency Preparedness Information for Students & Staff

Be Safe

Read Now

Read Often

Your health and safety is important to the University of Regina (U of R) while you learn, work & live on campus.

911 Procedures

For Fire, Crime in Progress, or Medical Emergency: First call **911** (if you are calling from a U of R land line phone just dial **911**), then call Campus Security at 306-585-4999.

Fire Safety

When You Hear a Fire Alarm:

- Immediately proceed to the nearest fire exit.
- Close the doors if you are the last person out.
- Do not use the elevators.
- In the event you are unable to utilize the stairs due to a disability, proceed to the nearest stairwell and take temporary shelter, tell someone where you are.
- Follow the instructions of the Emergency Wardens (orange vests), your instructor, or Campus Security.
- Do not re-enter the building until the Emergency Warden, your instructor, or Campus Security advises you it is safe to do so.



If You Discover a Fire:

- Alert others to the danger as you leave; close the door to the room or area involved.
- Pull the nearest fire alarm.
- Leave the building by the nearest fire exit.
- As soon as you can do so safely, call 911 to report details of the emergency.
- Tell Campus Security details of the Fire. Stay nearby in case the Fire Department has additional questions.



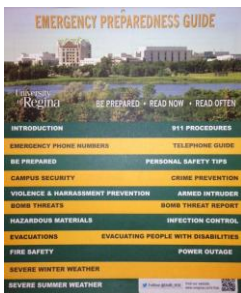
Emergency Notification System (ENS)

In the event of a life threatening emergency (other than a building fire), students, faculty and staff will receive an emergency message providing basic information about the type of emergency and safety instructions.

The message will be broadcast on TV's, beacons, computers, and via some building speaker systems across the U of R. The message will also be posted to the Official U of R Facebook and Twitter accounts. Follow the directions on the emergency message and alert others in your immediate area. Please note that the ENS beacons do not activate during a fire alarm. Look for more information and details on how to download the software to receive alerts at <http://bit.ly/ENS-UofR>.

Sample Emergency Message:

TORNADO WARNING issued for Regina.
Remain indoors.
Take shelter in interior rooms or stairwells without windows.



Preparing for Emergencies

The U of R, like any other large organization, is potentially subject to natural, technological, and man-made emergencies.

Refer to the **Emergency Preparedness Guide** (<http://bit.ly/EP-guide>) posted throughout the University for detailed information on specific emergencies.

Incident Reporting

To help ensure your safety and the safety of our campus community, any incident that involves damage to property, injury to a person, or has the potential to do so should be reported to **Health, Safety & Environment (HSE) 306-585-5487**, or **Campus Security 306-585-4999**, within 24 hours of occurrence.

Notice something on Campus that seems unsafe? **Let us know!** It could be anything that has the potential to cause damage to property, or harm to a person or the environment: <http://bit.ly/safety-concern>.

Violence and Harassment

The U of R will not tolerate any form of discrimination, harassment, or violence and will take appropriate action in response to reported incidents.

There is a wide range of alternate resolution options for addressing unacceptable behaviour and resolving conflict, in addition to a formal complaint investigation process. Please contact the **Respectful Workplace Consultant** at **306-585-5400** for assistance in resolving discrimination, harassment, or related conflict.

All acts of violence should be reported to **Campus Security 306-585-4999**.

Working/Studying Alone

Are you studying or working alone day or night and would like somebody to check up on you? The **Lone Worker Service** is provided by Campus Security to enhance personal safety. For more information, please contact **Campus Security** at **306-585-4999** or see <http://bit.ly/HSE-work-alone>

Training and Certification

HSE provides numerous safety related resources for students who learn, work & live on campus. For information on training offered <http://bit.ly/UR-safety-training>.

Register for an Online Safety Training Course: <http://bit.ly/training-registration>

Designated Smoking Areas

Smoking is only allowed in designated areas. Please respect the health of our campus community and only smoke in the designated areas.

See maps of these areas at: <http://bit.ly/smoking-areas>.



Health, Safety and Environment Contact Information

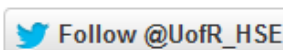
Phone: 306-337-2370

Office: AdHum 435

Hours: Monday to Friday
8:15 am - 4:30 pm

E-mail: health.safety@uregina.ca

Web: <http://www.uregina.ca/hr/hse>



This information also available in Arabic, Chinese, French, Korean & Portuguese
at: bit.ly/student-safety